

**Reich College of Education
Administrative Council
Minutes**

February 23, 2010, 10:00 am, Room #314 EDH, Greene-Oakes

Members Present: Charles Duke (chair), Roma Angel, Jim Killacky, Michael Jacobson, Dick Riedl, Monica Lambert, and Lee Baruth

Members Excused: Dolly Farrell and Doris Jenkins

1. **Approve Minutes from February 2, 2010, Meeting:** Minutes were approved without changes.
2. **Proposed Calendar Change:** The understanding is that the old exam week will now be class time instead of exam time. Not having reading day could be hard on student teaching and practicum in LRE where they need 5 weeks for practicum. However, LRE students follow the public schools calendar versus the university calendar. Student Teaching will have to pick a new last date for paperwork and surveys versus reading day. Instructors need the block of time that final exams allow now even though those applications during that time may be different depending on the instructor. The consensus of the Council was that we could work with the proposed changes.
3. **Faculty Roles:** Handout was distributed with agenda and was discussed. We are still dealing with DPC's here. What about titles and ranks? There would have to be criteria detailed on how to move from one level to the other. We would like to propose ranks of Supervisor, Senior Supervisor and Senior Supervisor II. If you add these ranks, you would also need to add these ranks in the revised Article I. There is a question about adjunct ranking and where it would be applicable. Clinical employees are in question as to where they would fit if they did not have a terminal degree. There needs to be a default to the existing ranks if colleges wish to keep the existing ranks. It does not specifically address that issue in this proposal. There needs to be some wording to address departments and colleges that wish to operate under the existing structure if they choose to and we would need to define what that is. The handbook would also need to have that existing model defined. If colleges choose otherwise, they will need to define their choices.

Voting rights: Maybe the wording needs to be 3 consecutive years instead of 3 out of 5 years that way there would be continuity.

4. **Supplemental Pay:** The amount of time in the car traveling should be a factor because the travel time is really lost productivity. The proposal is that if a faculty member goes over the cap, then the faculty member would have to pay back the overage. The chairs will have to be very involved in this process because they will really have to monitor caps closely as well as the assignments. We need further clarification of the acceptable exceptions and how to go about requesting those exceptions. The request was made to keep the distances in the compensation calculations. Chairs will need to be involved in the responsibility aspect instead of sole responsibility lying with the faculty member. Caps will be an issue with existing cohort grandfathering and need to be looked into. Overload amounts are greater for junior faculty members versus senior faculty members. Grant buyouts count towards the academic year cap. SALT Grants count towards the summer cap. Coordinator and cohort advisor pay are also included under the summer cap.

Exceptions are important to define more clearly.

Role of department chair needs to be more definitive in the process.

On-line compensation could drop from 5% to 3.5%.

Keep the distance amounts or propose keeping the flat rate for a certain distance and increase the % after you reach a certain distance. Like 0-60 miles is 3.5% and anything over 60 miles is 4%.

We need to know about back to back classes in nearby locations. Do they get travel stipends on both locations like now? Example: where before they could get 2 % + 3.5% now they could get 3.5% + 3.5% and would get closer to the cap quicker. The supplemental pay issue is being studied by Faculty Senate and will be presented to the Council of Chairs soon.

Whatever change is made will have to go through the Board of Trustees.

5. Other:

- **Scheduling of rooms is going to be tight this year.** We are losing one of the classrooms to nursing as well as 03.
- **We will have more information out on the old core versus the new core transition.** The quicker the transition the better.
- **Dr. Duke is gradually trying to integrate the FCS faculty into the RCOE.** He is inviting them to different events including the awards luncheon at the end of the semester.
- **Building- we are still working on furnishings.** There is a construction meeting tomorrow and we will find out how far they are behind because of the weather. The weather is really impeding progress.
- **Graduate Council discussion- starting in the fall of 2010 students who do not have health insurance will have to get it.** We are not sure if all of the students will be impacted.
- **Undergraduate- we are having some issues with our off-campus students taking time off of their jobs to complete student teaching.** We are looking into getting some local scholarships. We may see some attrition out of those programs because of this issue. Let Dr. Duke know if you have any ideas about how to help these students.

Next AC meeting is scheduled for Tuesday, March 16, 2010, at 10:00 am, in Room # 314 EDH, Greene-Oakes. (This meeting was changed from March 23, 2010.) The deadline for proposals for the March 16th meeting is March 2, 2010.

Please note that the Tuesday, March 9, 2010, AC meeting has been cancelled.

After the March 16, 2010, AC meeting, our final two meetings are on Tuesday, April 20, 2010, and Tuesday, May 4, 2010.