

**Reich College of Education
Administrative Council
Minutes**

March 17, 2009, 10:00 am, Room #314 EDH, Greene-Oakes

Members Present: Charles Duke (chair), Doris Jenkins, Roma Angel, Jim Killacky, Michael Jacobson, Rich Culatta, Dick Riedl, and Lee Baruth

Members Excused: Dolly Farrell

1. Approve Minutes from February 3, 2009, Meeting: Minutes were approved without changes.

2. Strategic Plan: Dr. Duke provided 3 handouts. Dr. Duke discussed the handouts. There needs to be a college level assessment committee. We need to discuss the size of the committee and come up with an assessment plan. We have to look at the universities priorities and where the college fits into those priorities as well as what we would like to do that will address the priorities of the university. We have a recruitment plan and we should be able to tie into the university recruitment plan priority. Measurement and/or evidence are critical in this process.

Priority 1: Create and maintain superior curricula, programs, financial incentives, and intellectual environments to attract, educate, and graduate an exceptional and diverse community of students.

Initiative 1: Appalachian will attract, retain, and graduate a diverse student body with increasingly distinguished admission profiles

Suggested RCOE Activity: Implement ASU teacher education recruitment plan that includes strategies to meet mandated enrollment and graduation targets in high need areas such as mathematics, special education, science, and foreign languages as well as in all other teaching fields.

Suggested RCOE Activity: Increase the number of scholarships both need based and merit based available to a diverse student population.

Suggested RCOE Activity: Initiate special programming to recruit undeclared majors into teacher education.

Suggested RCOE Activity: Implement Global Intern program within the RCOE.

Initiative 2: Appalachian will intellectually engage students with active, interdisciplinary learning environments and scholarly mentoring

Suggested RCOE Activity:

Initiative 3: Appalachian will continually assess and conduct research to improve academic programs and administrative services and identify new program initiatives.

Suggested RCOE Activity: Meet national and state standards and maintain appropriate national accreditation and state approval for all programs.

Suggested RCOE Activity: Create the following new programs: Master of Arts in Teaching; Ph.D. in Literacy; certificate program in data assessment; honors program in Education; create special interest spring break and May-mester programs for undergraduates.

Priority 2: Provide resources to enable all faculty members to perform quality research and creative activities, and enhanced resources in successive, focus areas of strength to enable Appalachian to make sustained and major contributions in those fields.

Initiative 1: Appalachian will foster success in scholarship across the university.

Suggested RCOE Activity: Review and update as needed all promotion/tenure criteria to reflect university's increasing emphasis upon scholarship and research.

Suggested RCOE Activity: Maintain re-assigned time for faculty to engage in Scholarship.

Suggested RCOE Activity: Increase the use of sabbaticals, international travel grants, and stipends to encourage increased faculty scholarly activity.

Initiative 2: Appalachian will build nationally competitive research programs in focus areas.

Suggested RCOE Activity:

Priority 3: Allocate resources, develop support services, and promote a collegial culture to attract, develop, and retain an exceptional and diverse faculty and staff.

Initiative 1: Appalachian will offer competitive salaries and benefits for faculty and staff.

Initiative 2: Appalachian will implement institutional policies that promote exemplary faculty and staff performance.

Initiative 3: Appalachian will provide resources to support and enhance faculty and staff career development and satisfaction.

Need to address the diverse portion of this priority.

Courses and curricula can be used to educate about diversity.

Going to universities with lots of minorities and having our students, faculty, and staff interact with large groups of minorities. Diversity educators are a great resource for promoting diversity on-campus.

Priority 4: Apply our intellectual, academic, cultural, and research resources to promote sustainable economic growth, prosperity, and quality of life throughout this region and state.

Initiative 1: Appalachian will address the state’s workforce needs by recruiting and graduating students in projected areas of need.

Suggested RCOE Activity: Meet enrollment and graduate targets in teacher education with particular emphasis upon high need areas in special education, science, math, foreign languages and middle grades.

Suggested RCOE Activity: Set and meet enrollment and graduation targets in MSA Program to increase the number of principals.

Initiative 2: Appalachian will provide constructive public service to this region, state, and nation.

Suggested RCOE Activity: Health educator training; adult basic skills training

Initiative 3: Appalachian will expand our capability to serve students.

Suggested RCOE Activity: Establish additional full-time, daytime programs in conjunction with members of the Appalachian Learning Alliance

Suggested RCOE Activity: meet enrollment and completer targets in teacher Education.

Suggested RCOE Activity: Establish partnerships with historically black institutions to provide access to graduate programs.

Priority 5: Develop and implement a comprehensive plan to protect and enhance our distinctive historical, geographical, and cultural identity associated with our location in the Appalachian Mountains.

Initiative 1: Appalachian will enhance our sustainability efforts.

Initiative 2: Appalachian will develop a living master plan that promotes our intimate residential campus character.

Initiative 3: Appalachian will ensure that interior and exterior campus spaces are adequately maintained to create functional, attractive, accessible learning and working environments.

Priority 6: Practice sound management of institutional resources to continue to be a best value for students.

Initiative 1: Appalachian will maintain appropriate faculty and staffing levels.

Initiative 2: Appalachian will ensure the efficient utilization of all space on campus.

Initiative 3: Appalachian will develop and implement policies that promote effective use of current technologies.

We will try to put together a working draft from the input we received today.

We still need to look at priority 5 and 6.

3. Diversity Plan: Held for next time.

4. Guidelines for Appointment to Graduate Faculty- Draft attached: Clinical faculty will need to be addressed. They are not in the proposal. It is good that these new guidelines for appointment will be tied into the promotion and tenure schedule.

5. Snow Day Calendar Proposal: Held for next time.

6. Other:
Items discussed at Dean's Council of interest:

University has decided to do background checks on candidates. There will be a point at the time that you narrow down your search to finalists to invite on-campus that the request for a background check will be made. They may change that and wait until you decide on who you want to hire and then do the background check; that is still being discussed. This will probably begin next year.

The campus tuition (enrollment) increase was approved by the Board of Governors. Many items are included across campus for the increase money.

There will be a number of grant opportunities available from the federal stimulus package. Specific details will be coming soon.

ASU & RCOE Scholarships are being discussed due to payout issues because of the economic environment. Many payouts are at \$0.00, right now. However, we have received more applications than ever before. We will provide as many scholarships as we are able. If there is a bailout by another fund, then the scholarship will be given under the name of the college or advancement depending on the funding source. There is no discussion about scholarships in the stimulus package.

SACS is in our near future. We are scheduled for a SACS review in 2012. There are some changes but we should be prepared since we draw on our other accreditation requirements.

There is backfill for teaching freshman seminar courses. If we teach enough classes, we would be eligible to get a position which will not be a tenure track position. There is a 3 year commitment for teaching freshman seminar.

There was a proposal to cancel classes for the day of Convocation and the day of Research. Chairs and Graduate Council are opposed to this idea.

There have been a number of personnel changes in Advancement. Dolly Farrell will be moving to Catawba this summer due to her husband's new position. She will continue to work with us from home and on-campus.

The vote to do away with DPC's is on Friday, April 17, 2009. We need to encourage all faculty to attend because this is an extremely important issue.

Next AC Meeting is on Tuesday, March 31, 2009, at 10:00 am, in Room # 314 EDH, Greene-Oakes.