

**Reich College of Education
Administrative Council
Minutes**

January 13, 2009, 10:00 am, Room #314 EDH, Greene-Oakes

Members Present: Charles Duke (chair), Doris Jenkins, Roma Angel, Dolly Farrell, Jim Killacky, Michael Jacobson, Richard Culatta, and Dick Riedl.

Members Excused: Lee Baruth

Guests: Keith Davis, Chuck Claxton, and Barbara Bonham

1. Approve Minutes from December 2, 2008, Meeting: Minutes were approved without changes.

2. Proposals

Reich College of Education

Department of Human Development & Psychological Counseling

- HPC 1: Make the following changes in the Community Counseling Program (Major Code: 405* and CIP: 13.1102)
- A. Change the program name from Community Counseling to Clinical Mental Health Counseling.
 - B. Change the concentration name from Community Counseling, General (405G) to Clinical Mental Health Counseling, General. Other concentration names are not affected by this change.
- HPC 2: Change course titles and course descriptions and/or semesters offered for the following courses:
- HPC 5120 Introduction to Community Counseling/ (3).F. to HPC 5120 Introduction to Clinical Mental Health Counseling/ (3).F.
 - HPC 5752 Legal and Ethical Issues in Community Counseling/ (3).S. to HPC 5752 Legal and Ethical Issues in Clinical Mental Health Counseling/ (3).S.
 - HPC 6120 Developmental Assessment and Diagnosis in Community Counseling/(3).S. to HPC 6120 Developmental Assessment and Diagnosis in Clinical Mental Health Counseling/(3).F.
 - HPC 6900 Internship in Community Counseling to HPC 6900 Internship in Clinical Mental Health Counseling.
- HPC 3:
- A. Change course title from HPC 6451 Community Counseling Seminar/(3)F. to HPC 6451 Clinical Mental Health Counseling/(3)F. and change the course description; delete as a required course in the Master of Arts in Clinical Mental Health Counseling Program (see HPC 1).
 - B. Change course title from HPC 5272 Family Development and Therapy/(3).S. to HPC 5272 Individual and Family Development/(3)S. and change the course description and semesters offered; add as a required course in the Master of Arts in Clinical Mental Health Counseling (see HPC 1).
- HPC 4:
- A. Add DAN 5460 Somatics/(3).F. and MUS 5060 Guided Imagery and Music, Level 1/(3).SS to the list of elective options for the Graduate Certificate in Expressive Arts Therapy (425A/13.1102) and the concentration in Expressive Arts Therapy

(405F) in the Master of Arts in Clinical Mental Health Counseling (see HPC 1).

B. Change the catalog description for the concentration in Expressive Arts Therapy (405F) from “Choose one of the following courses” to “Choose one of the following courses (or other courses as approved by the Advisor)”.

C. Add DAN 5460 Somatics/ (3) F. to the list of suggested electives for all concentrations in the M.A. in Clinical Mental Health Counseling (see HPC 1).

HPC Proposals 1-4 were approved without changes.

Department of Leadership & Educational Studies

- LES 1: Consolidate and/or rename three of the concentrations in the Master of Arts in Higher Education (Major Code: 454*/13.0404) with four concentrations:
- Change concentration name of Administration (454B) to Community College and Educational Leadership ()
 - Combine concentrations Adult Education (454C) and Developmental Education (454D) and rename Adult and Developmental Education.
 - Change the core for these consolidated/rename concentrations and modify required core courses to reflect these changes.
- LES 2: Consolidate and rename concentrations in the Education Specialist in Higher Education (Major Code: 455*/13.0406):
- Change concentration name of Administration (455B) to Community College and Educational Leadership ()
 - Combine concentrations Adult Education (455C) and Developmental Education (455D) and name the combined concentration Adult and Developmental Education ().
 - Change the core for these consolidated /renamed concentrations and modify required courses to reflect these changes.
- LES 3: Change H E 5900 Higher Education Internship/Field Study required for the Master of Arts in Higher Education (Major Code: 454*/13.0406) concentration in Teaching to H E 6900 Higher Education Internship/Field Study.
- LES 4: Change course name and/or catalog description of the following Higher Education (HE) courses as indicated:
- Change name of HE 5050 from Designing Adult Learning Experiences to Designing Learning Experiences using Technology. Change catalog description.
 - Change name of HE 5430 from Organization and Administration of Postsecondary Education to Organization and Governance of Higher Education. Change catalog description.
 - Change name of HE 5440 from Instruction in Postsecondary Institutions to College and University Teaching. Change catalog description.

- d. Change name of HE 5700 from Educational Leadership to Leadership in Higher Education. Change hours for HE 5700 from 2-3 to 3. Change catalog description.
- e. Change name of HE 5840 from College Finance to Higher Education Finance. Change catalog description.
- f. Change name of HE 5990 from Law of Higher Education to Ethical and Legal Issues in Higher Education. Change catalog description.
- g. Change name of HE 6090 from Seminar in Developmental Education to Seminar in Adult and Developmental Education. Change catalog description.
- h. Change name of HE 6840 from College Personnel Administration to Personnel Policy and Practice in Higher Education. Change catalog description.
- i. Change catalog description of HE 6861 American Higher Education.

- LES 5: Delete the following Higher Education (HE) courses from the Graduate Catalog:
- HE 5080. Introduction to Adult Education/ (3).F.
 - HE 5250. Conflict Management in Educational Administration/ (3).S.
 - HE 5451. Teaching Practicum in Higher Education/ (I-3). On Demand.
 - HE 5810. Planning Educational Programs/ (3).F.
 - HE 5900. Higher Education Internship/Field Study/ (I-9).F; S.
 - HE 5960. Government and Corporate Relations/ (3). S.
 - HE 5970. Seminar on Community and Technical Colleges/ (3).F.
 - HE 6850. General Education and the Liberal Arts in Higher Education/ (3). On Demand.
- LES 6: Add HE 5090 Adult and Developmental Education/ (3). On Demand. to the Graduate Catalog.
- LES 7: Add HE 5635 Adult Development and Learning Theories/ (3). On Demand. to the Graduate Catalog.
- LES 8: Add HE 5640 College Access and Success/ (3). On Demand. to the Graduate Catalog.
- LES 9: Add HE 5650 Curriculum in Higher Education/ (3). On Demand. to the Graduate Catalog.
- LES 10: Add HE 5710 Teaching and Learning in Adult and Developmental Education/ (3). On Demand. to the Graduate Catalog.
- LES 11: Add HE 5720 Program Development/ (3). On Demand. to the Graduate Catalog.
- LES 12: Add HE 5730 Assessment and Evaluation/ (3). On Demand. to the Graduate Catalog.

- LES 13: Add HE 5740 Learning Assistance in Higher Education/ (3). On Demand. to the Graduate Catalog.
- LES 14: Add HE 6310 Critical Issues in Higher Education/ (3). On Demand. to the Graduate Catalog.
- LES 15: Add HE 6320 Institutional Effectiveness/ (3). On Demand. to the Graduate Catalog.
- LES 16: Add HE 6330 Organizing for Learning and Diversity/ (3). On Demand. to the Graduate Catalog.
- LES 17: Add HE 6340 Policy Analysis in Higher Education/ (3). On Demand. to the Graduate Catalog.
- LES 18: Add HE 6350 Leading Organizational Change/ (3). On Demand. to the Graduate Catalog.
- LES 19: Add HE 6360 Organizational Theory and Systems Thinking/ (3). On Demand. to the Graduate Catalog.
- LES 20: Add HE 6370 Designing Culturally Responsive Learning Environments/ (3). On Demand. to the Graduate Catalog.
- LES 21: Change admission criteria for the Master of School Administration (MSA) (Major Code: 433A/13/0409) ({T})

Flag the proposals that do not have an extended syllabus on a summary sheet for AP&P.

LES Proposals 1-20 were approved without changes.

LES Proposal 21 was approved without changes.

Department of Language, Reading, & Exceptionalities

- LRE 1: Add R E 5200. The Politics of Literacy/ (3).F; S. to the graduate catalog and as an elective option for the Master of Arts in Reading Education, General (477*/13.1315) with concentrations in Adult Literacy (477B) and Classroom/Clinical (477E9) [T].
- LRE 2: Add R E 5210. Educating Students with Reading Disabilities/ (3).F; S. to the graduate catalog and as an elective option for the Master of Arts in Reading Education, General (477*/13.1315) with concentrations in Adult Literacy (477B) and Classroom/Clinical (477E9) [T].
- LRE 3: Add R E 5220. Teaching Intermediate Struggling Readers/ (3).F; S. to the graduate catalog and as an elective option for the Master of Arts in Reading Education, General (477*/13.1315) with concentrations in Adult Literacy (477B) and Classroom/Clinical (477E9) [T].

These 3 proposals have been approved by the departmental faculty. They had not been marked that way on the proposals because the copies had to be turned in prior to getting the approval.

LRE Proposals 1-3 were approved without changes.

3. CAP: Dr. Duke will be meeting with the Provost this week and he will be discussing the CAP and other issues. Dr. Duke provided a handout to illustrate the cap issue that came from LES. Dick Riedl explained the handout. Another issue that contributes to the CAP problem is that we are paying the program coordinators 8% plus \$500 per cohort per semester up to \$2,500.00 per semester. Our rationale for the \$500 per cohort payment is to supplement the added responsibility of the off-campus cohort facilitator.

What, if any guidelines exist for teaching on-line courses?

On-campus courses taught on-line do not get the 5% for teaching on-line courses. They are considered on-campus courses and not extension courses.

4. Strategic Plan: Dr. Duke provided a copy of the Universities Strategic Plan. He asked the members to look at this plan and see which initiatives the college could contribute to. We simply need to identify how the college's activities contribute to the universities initiatives. We will look at this at the next AC meeting.

5. Other:

Capstone Course: It would be a good idea to address this course at the Teacher Education Council meeting this week.

Campaign: Dolly Farrell provided a handout of the final draft of the proposal for the Campaign. Dolly asked the AC members to review this proposal and let her know if they see anything that needs to be edited. This can be shared with faculty but please make sure everyone knows this is a draft and that the topics are very broad and can be used for many issues under that broad topic. Dolly will send this out electronically.

ASU Foundation approved the new endowment levels at \$25,000 versus the past \$10,000 endowment levels.

Information Only proposal: For information only proposal C&I 1- HED 1000 was referenced by Doris Jenkins to the council members.

Next AC Meeting is on Tuesday, February 3, 2009, at 10:00 am, in Room # 314 EDH, Greene-Oakes.