

**Reich College of Education
Administrative Council
Minutes**

November 11, 2008, 10:00 am, Room #314 EDH, Greene-Oakes

Members Present: Charles Duke (chair), Roma Angel, Jim Killacky, Dick Riedl, Michael Jacobson, Richard Culatta, and Lee Baruth

Members Excused: Doris Jenkins & Dolly Farrell

1. **Approve Minutes from October 28, 2008, Meeting:** Minutes were approved without changes.

2. **Proposals:**

RCOE- Department of Language, Reading, & Exceptionalities

LRE 1: Add CD XXXX American Sign Language I/(3).F;S to the undergraduate bulletin to serve as an elective course option for the Bachelor of Science in Communication Disorders and as an elective for other students.

LRE 2: Add CD XXXX American Sign Language II/(3).F;S to the undergraduate bulletin to serve as an elective course option for the Bachelor of Science in Communication Disorders and as an elective for other students.

Proposals passed; insert appropriate information.

3. **Revised Vision:** the following version was approved:

The Reich College of Education (RCOE) strives to create and maintain a community of practice responsive to the needs and opportunities of the 21st century. The RCOE is committed to the promotion of excellence in teaching, learning, research, scholarship and service. Teaching and learning and the applications of emerging technologies are integral parts of our community. The RCOE promotes cultural diversity and internationalization within an environment of care and respect for all and is committed to meeting the needs of all learners, to exhibiting reflective practice, and to pursuing the highest standards of professional and ethical practice. Nov. 11, 2008

4. **RCOE Global Intern Program:** AC approved the concept of the program; recommendation was made to make information available earlier than late spring and to consider the possibility of renewal of the internship. Departments will be asked to provide information if they wish to be considered for a global intern in the spring. If no candidates are found, the program will roll over to next fall and OIED will recruit with the possible internships in mind.

5. **Strategic Plan:** C. Duke indicated that we will need to begin to think about offering ideas for how the college can support the university's strategic plan. He will invite Bobby Sharp from Institutional Research to a future meeting to discuss how the planning and development of initiatives related to the university's goals might occur.

6. **Other:**

Post Tenure: C. Duke indicated that the new elements suggested for Post Tenure review will not be in effect this year; chairs should continue with the current process.

Salary Bench Marks: C. Duke distributed the salary benchmarks that will be in effect for the hiring of new faculty for 2009-10; chairs are encouraged to use the + and -5% at the 75th percentile as the range for all positions; salary benchmarks are from Delaware Study figures. Special circumstances may be considered but great care needs to be exercised in discussing salary with prospective faculty, since all offers now have to be pre-approved from Academic Affairs.

Next AC Meeting is on Tuesday, December 2, 2008, at 10:00 am, in Room # 314 EDH, Greene-Oakes.