

# SAMPLE CHANGE OF CLASSIFICATION APPROVAL FORM

The purpose of this form is to notify the Registrar's Office that a graduate degree-seeking student has the permission of the Graduate School to change to another classification.

NAME Jane Doe BANNER ID # 900XXXXXX

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## CURRENT STATUS:

I am an applicant for graduate admission but wish to withdraw my application. I do not plan to complete my graduate application nor become a degree-seeking graduate student.

I have been fully admitted as a graduate student but now wish to permanently withdraw from Graduate School. I understand that I will need to reapply if I plan to pursue a degree.

My application for graduate admission was rejected.

## NEW STATUS:

LICENSURE STUDENT (Graduate or Undergraduate Level)

I plan to take courses as a non-degree, teaching licensure-only student. Students seeking licensure or licensure renewal must be approved by the appropriate department and be accepted into the licensure program through the College of Education. I understand that coursework taken as a licensure student will **not** automatically be counted toward a degree at Appalachian State University.

UNDERGRADUATE STUDENT (Senior)

I plan to take courses as an undergraduate student. I will secure an approval/admission decision from the appropriate degree-granting college at Appalachian.

NON-DEGREE STUDENT (Graduate or Undergraduate Level)

I plan to take courses as a non-degree student. I understand that coursework taken under this status will not automatically be applied toward a graduate degree. Students **MUST** fill out a **NON-DEGREE APPROVAL FORM FOR 5000 LEVEL COURSES** along with this form.

Signed \_\_\_\_\_ Date \_\_\_\_\_  
(Student)

Approved \_\_\_\_\_ Date \_\_\_\_\_  
Graduate School Authorized Personnel